AddonSkills®

Adding Skills to Lead

CBAP®

CERTIFICATION

Certified Business Analysis
Professional™ (CBAP®)

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IIBA®

International Institute
of Business Analysis™

WHAT IS
BUSINESS ANALYSIS

Business analysis is the practice of enabling change in an enterprise by defining needs and recommending solutions that deliver value to stakeholders.

Business analysis is performed on a variety of initiatives within an enterprise. Initiatives may be strategic, tactical, or operational.

WHY CBAP® CERTIFICATION

The Certified Business Analysis Professional™ (CBAP®) has a variety of benefits, including:

> Demonstrated senior knowledge and professional competence
> Marketability, employability and earning potential
> Success and path to leadership

CBAP recognizes your expertise in multiple business domains and your ability to tackle more complex projects, work with stakeholders to define and manage their business requirements, drive business processes, lead the BA effort, and identify opportunities to achieve better business results.

The IIBA® Annual Business Analysis Salary Survey reports that the average salary of respondents with CBAP® certification holders is 13% higher on average in earnings in comparison to non-certification holders.

PREREQUISITES

While there are no prerequisites to attend this training course, in order to achieve the CBAP® certification, applicants must be eligible to write the exam by having:

- Complete a minimum of 7,500 hours of Business Analysis Work experience in the last 10 years.
- Within this experience, a minimum of 900 hours completed in 4 of the 6 BABOK® Guide Knowledge Areas, for a total of at least 3,600 of the required 7,500 total.
- Complete a minimum of 35 hours of Professional Development in the last 4 years.
- Provide two references.
- Agree to Code of Conduct.
- Agree to Terms and Conditions.
- Pass the exam.

Target AUDIENCE:

- Individuals with significant experience in business analysis.
- Individuals with a CCBA™ designation
- Product Managers
- Non-BA consultants
- Trainers
- Hybrid Business Analysis professionals, including: Project Manager, Testers, Quality Assurance (QA) professionals, Change/Transformation Managers, and Designers

Course DELIVERABLES:

- 35 PD (Professional Development) hours live-online training with CBAP certified trainer
- 3 full length mock test aligned to BABOK & actual CBAP exam
- CBAP application development end-2-end support with 2 reference
- Study material prepared by Industry expert for exam preparation
- Recorded video classes for post training concept building
- Gap-assessment sessions and exam tips & guidance before exam

Course DELIVERY MODEL: Blended

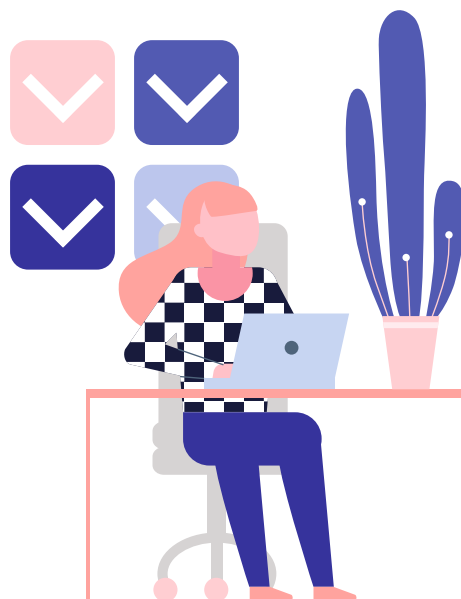Live-Online classroom sessions and self-paced learning via LMS portal

TRAINING
FEES & SCHEDULE

Training Date	Training Time (Indian Standard Time)	Training Type
22nd, 23rd, 24th, 25th, 26th, 29th, 30th, 31st March and 01st, 2nd April 2021	7.30 PM - 11.00 PM	Virtual
19th, 20th, 21st, 22nd, 23rd, 26th, 27th, 28th, 29th & 30th April 2021	7.30 PM - 11.00 PM	Virtual

For Addon Skills training fees and to know more about the workshop please visit this link:
https://www.addonskills.com/course/business-management/certified-business-analysis-professional-cbap

TRAINING AGENDA

Chapter 01 - Introduction to CBAP Certification

- Introduction to CBAP Certification

Chapter 02 - Introduction to BABOK V3

- Introduction to BABOK V3
- Business Analysis
- Competencies of a Business Analyst
- Techniques referred to by BABOK V3
- Exercise & Test
- Retrospection of the chapter

Chapter 03 - Business Analysis Planning and Monitoring

- Introduction to Business Analysis Planning and Monitoring
- Plan Business Analysis Approach
- Plan Stakeholder Engagement
- Plan Business Analysis Governance
- Plan Business Analysis Information Management
- Identify Business Analysis Perfor--mance Improvements Analysis
- Exercise & Test
- Retrospection of the chapter

Chapter 04 - Elicitation and Collaboration

- Introduction to Elicitation and Collaboration
- Prepare for Elicitation
- Conduct Elicitation
- Confirm Elicitation Results
- Communicate Business Analysis Information
- Manage stakeholder collaboration
- Exercise & Test
- Retrospection of the chapter

Chapter 05 - Requirements Life Cycle Management

- Introduction to Requirements Life Cycle Management
- Trace Requirements
- Maintain Requirements
- Prioritize Requirements
- Assess Requirements
- Approve Requirements
- Exercise & Test
- Retrospection of the chapter

Chapter 06 - Strategy Analysis

- Introduction to Strategy Analysis Analyze Current State
- Define Future State
- Assess Risks
- Define Change Strategy
- Exercise & Test
- Retrospection of the chapter

Chapter 07 - Requirements Analysis and Design Definition

- Introduction to Requirements Analysis and Design Definition
- Specify and Model Requirements
- Verify Requirements

- Validate Requirements
- Define Requirements Architecture
- Define Design Options
- Analyze Potential Value and Recommend Solution
- Exercise & Test
- Retrospection of the chapter

Chapter 08 - Solution Evaluation

- Introduction to Solution Evaluation
- Measure Solution Performance
- Analyze Performance Measures
- Assess Solution Limitations Assess Enterprise Limitations
- Recommend Actions to Increase Solution Value
- Exercise & Test
- Retrospection of the chapter

Chapter 09 - Underlying Competencies

- Analytical Thinking and Problem Solving
- Behavioural Characteristics
- Business Knowledge
- Communication Skills
- Interaction Skills, and
- Tools and Technology

Chapter 10 - Techniques

- Details explanation of all 50 BA techniques

Chapter 11 - Perspective

- Agile Perspective
- Business Intelligence
- Information Technology
- Business Architecture, and
- Business Process Management.

About TRAINER

Kailash Upadhyay

- 15+ years of BA (Business Analysis) consulting experience with global and Indian MNCs.
- Guest Speaker at various management institutions and universities.
- Certified Business Analysis.
- Professional (CBAP) from IIBA.
- Project Management Professional (PMP) Certified from PMI-USA.
- Agile certified Practitioner (PMI-ACP) from PMI-USA.
- Program management Professional (PgMP) Certified from PMI-USA.
- Portfolio management Professional (PfMP) Certified from PMI-USA.
- Microsoft certified professional (MCP) in Enterprise Project management (EMP).
- Microsoft certified trainer (MCT) for MS project and Enterprise Project Management (EPM) certification.
- CPISI – Auditor, Consultant and Certified Payment Card Industry Security Implementer.
- Train The Trainer (T3) certified from Dale Carnegie.

EXAM OVERVIEW

The CBAP® certification is achieved after appearing for the examination which is 3.5 hours long. The exam has 120 multiple choice questions.

The questions are case study-based (i.e., longer cases (1-1.5 pages) of information) with multiple questions about the case. The current exam blueprint based on v3.0 of the BABOK® Guide is as follows:

- Business Analysis Planning and Monitoring - 14%
- Elicitation and Collaboration - 12%
- Requirements Life Cycle Management - 15%
- Strategy Analysis - 15%
- Requirements Analysis and Design Definition - 30%
- Solution Evaluation - 14%

Certification EXAM MODE:

Both, Remote online proctoring as well as Test Centre options is available.

CBAP MEMBERSHIP, APPLICATION & EXAM FEES

	Application Fee	Exam Fee			Exam Re-Write Fee	
	Member, Non-Member,	Member	Non-Member	Corporate Member	Member	Non-Member
CBAP®	$125	~~$325~~ $260	~~$450~~ $360	~~$289.25~~ $231.40	~~$250~~ $200	~~$375~~ $300

	Member Annual Fee	One Time Application Fee
Region 1	$110 USD	$15 USD
Region 2	$75 USD	$10 USD
Region 3	$50 USD	$5 USD

To know your region, please visit following link.
https://www.iiba.org/membership/membership-pricing/